

## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

### 1 - Your Organisation or Group

<b>Name of Organisation</b>	The Friends of Trowbridge in Bloom		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	<b>Non profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/Town Council</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>		

### 2 - Your Project

<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	
<b>In which Parish does your project take place?</b>	TROWBRIDGE
<b>What is your project?</b>	Enhancement of Trowbridges floral displays through the South West in Bloom competition and community involvement, all ages.
<b>Where will your project take place?</b>	All around our town area
<b>When will your project take place?</b>	2010
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input checked="" type="checkbox"/> page10 NO <input type="checkbox"/>
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

**What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

This bid is to add/enhance the excellent contractual floral displays that the Town and Wiltshire Council produce each year. We want to promote, encourage and facilitate the ability of local residents to participate in our programme of planting across the town and to encourage the Parishes within the community area to also get involved in displaying and participating in the local competitions and workshops. Individual groups and businesses from the parishes already get involved but we wish to help facilitate the Parish Councils as well. Aimed at all levels of the community we would provide baskets and seeds, deliver workshops and information on how to grow things and encourage environmentally friendly methods of caring for plants. More sustainable projects will cut future costs and be more environmentally friendly. Working closely with the Horticultural Society and other member organisations, we will aim the programme at all ages and provide additional support through volunteering on projects.

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We are aware of current advertising costs via the local papers information sheet and the cost of hire etc has been obtained from local providers. The costs for each project are against the purchase of specific items which are available from most garden centres. The cost of the labour for the projects will be wholly met by volunteers. All supervising staff are CRB checked and we adhere to local Council policies at all times. We have public liability and employer liability and the leaders are gardener's, horticulturalist's and landscapers. The majority of our small projects will be self perpetuating and our major projects will be sustainable planting and cared for by the group.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

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We have looked into why people have not participated and the majority of information suggests a lack of information and lack of support. This has come not only from local residents but also from the business community and local schools. We fervently believe that with sufficient advertising and promotion backed by volunteer support we will engage with a large number of new participants of all ages and all walks of life. We as a group firmly believe that if people are given better chances by increasing their skill levels and through networking with other residents and businesses and by sharing resources, it will build stronger communities by bringing people together in joint partnership and promoting Civic Pride. Through volunteer schemes, people will help neighbours and receive help to start their own gardens or plantings. Improving rural and urban environments by more businesses, schools and residents contributing to the up keep, design and enhancement of the town and surrounding areas. Resulting in healthier and more active people participating in the gardening, landscaping and clearing of their own gardens, community sites and other facilities. I have also attached our news letter which has gone out to many members of the public already, this shows our commitment to our town and its surrounding area.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input checked="" type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 0	<b>Month:</b> jan	<b>Year:</b> 2010
<b>Total Income:</b>	£9000	
<b>Minus Total Expenditure:</b>	£0	
<b>Surplus/Deficit for year:</b>	£9000	
<b>Reserves held:</b>	£9000	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Small Projects assistance	£3,000	Awards for all bid		£9,000
Larger sustainable projects	£5,000			£
Equipment tools purchase	£400			£
Publicity and Promotion	£2,000			£
Workshops	£210			£
Sustainable plants and foilage	£400			£
Hall Hire	£300			£
Delivery of Schools project	£2,200			£
VAT on £2800	£490			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£14,000</b>	<b>TOTAL PROJECT INCOME</b>		<b>£9,000</b>

<b>Total Project Income B</b>	£9,000
<b>Total Project Expenditure A</b>	£14,000
<b>Project Shortfall A - B</b>	£5,000
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 10	Female 8
<b>People Under 25 years</b>	Male 2	Female 1
<b>Disabled People</b>	Male 2	Female 1
<b>Black &amp; Minority Ethnic people</b>	Male 6	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 20/01/2010

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**